Top 10 Job Interview Tips

Interview Advice That Will Help You Get a Job Offer

By Alison Doyle

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These top interview tips will help you cover everything you need to know to successfully ace a job interview. From checking out the company to sending an interview thank you note, these job interview tips cover all the basics needed for interviewing success.

Check Out the Company



How much do you know about the company that just contacted you to schedule an interview? It should be plenty, and all the information you need is available online. Here are tips on how to research a company, get the inside scoop on the company culture, and use connections who can help you get an interview advantage.

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Dress for Interview Success



The first impression you make on a potential employer can make a big difference. The first judgement an interviewer makes is going to be based on how you look and what you are wearing. That's why it's always important to dress appropriately for a job interview.

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Improve Your Interview Technique



A job interview gives you a chance to shine. What you say and what you do is going to either move you to the next round of consideration for employment or knock you out of contention

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Prepare for a Phone Interview



While you're actively job searching, it's important to be prepared for a phone interview on a moment's notice. You never know when a recruiter or a networking contact might call and ask if you have a few minutes to talk. Review these tips for advice on how to pull off your phone interview without a hitch.

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David de Lossy
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Practice Interviewing



Taking the time to review typical interview questions you will probably be asked during a job interview will help give you a framework for your responses and will help calm your frazzled nerves, because you won't be scrambling for an answer while you're in the interview hot seat. Practice interviewing with a friend or family member ahead of time and it will be much easier when you're actually in a job interview.

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Most Common Interview Mistakes to Avoid

What shouldn't you do when interviewing? Check out the most common job interview mistakes, blunders, and errors a candidate for employment can make. Then take the time to prepare before your interview, so you don't have to stress out about blunders after it.

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Take the Time to Say Thank You



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Taking the time to say thank you after a job interview not only is good interview etiquette, it reinforces your interest in the position. Use your thank you letter, as well, to address any issues and concerns that came up during the interview.

Who you know at the company you are interviewing with really does matter. Here's how to use your contacts and connections

to get an insider advantage so you can ace the interview and impress the interviewer.

interviewers. Here's how advice on how to ace a panel interview.

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Use Your Contacts



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Handle a Group Interview





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Interview While Dining





Taking you to breakfast, lunch or dinner provides the interviewer with a chance to check out your communication and interpersonal skills, as well as your table manners, in a more casual environment than an office setting. Here's advice on how to handle an interview while dining.

Interviewing with one person is tough enough, but it's even harder when you have to interview with a group (or panel) of

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More Job Interview Tips: A - Z List



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More tips for phone interviews, second interviews, lunch and dinner interviews, behavioral interviews, interviewing in public, and additional advice for interview success.