### A "Preferred" Career and Resume Service (ExpertResume.com)

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Resume Writing Service



#### Resume Writing Service

(Helping People Like You Get Noticed Since 1988)

A Resume is the Most Important Document You Will Ever Use!

#### Welcome!

- Your background and <u>credentials</u> require a powerful and effective resume, a resume that will position you above other job seekers.
- You need your resume to get you interviews!
   Your unique background and experience,
   written professionally in a great resume,
   opens doors to job opportunities.

# You are unique and your resume should reflect your uniqueness!



Located in Greenville, South Carolina (Serving Clients Locally and Nationally)

### What Can a Powerful, Professionally Prepared Resume Do For You?

(See List Below)

- · Gives you a competitive edge
- Accelerates your job search
- Increases your chances to get the interview
- · Increases your chances to get the job
- Increases your confidence and creates in you a greater sense of your worth
- Opens up new opportunities
- Addresses what employers are looking for
- Highlights your strengths, skills, abilities and accomplishments
- Packages your background and presents it professionally
- States your value to the organization you are approaching
- Helps you command a higher salary
- Gives you greater control of your career

#### **Our Commitment to You!**

To help you succeed in landing the job you want

#### **Important Facts:**

- Resume writing is a finely honed craft.
   Experience makes the difference for you.
   Bob Prock has written resumes for over 26,000 clients. Bob's resume experience gives you the edge.
- As an experienced <u>resume writer</u>, Bob Prock is sawy and easy to work with.
- A <u>Professional Resume Writer</u> like Bob Prock creates resumes that are designed to catch the interest and attention of employers.
- Our <u>resume help</u> can help you get the job you want.

### Are you ready for a great resume?

Please contact us

Robert Prock (Bob)
Resume Writer
A "Preferred" Career &
Resume Service

(ExpertResume.Com)

2704 East North Street
Greenville, South Carolina 29615
Local Telephone: (864) 292-5288
Toll-Free Long Distance: 1-800-350-0993
Fax: (864) 292-5215
E-Mail: expertresume@yahoo.com

(Serving Resume Clients Locally and Nationwide from 1988 to the Present)

## <u>Telling</u> "<u>Your Story</u>" is our Priority

Happy Resume Client below after resume got him the interview!



#### **Resume Services & Products**

If you would like to see a list of our resume products and services, please see our "Resume Services & Products" page.

#### **Hot Resume Tip!**

Resume styles have changed tremendously over the last 10-15 years. Resumes that just list job duties are outdated. New resume styles incorporate

- Don't forget the importance of using a great <u>cover letter</u> to go along with your great resume
- A <u>Greenville Resume Service</u> is easy to visit for Upstate, SC clients. We also write <u>Resumes</u> for clients nationwide who find us on the Internet.

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#### Sample Resumes:

If you would like to see two examples of our resume writing skills, please check out our <u>"Sales Sample Resume"</u> page and our <u>"Food Service Management Sample Resume"</u> page #2

"I'm going to ask you a few questions that will help me write a great resume for you."



#### <u>Testimonial from Chief Financial</u> <u>Officer (CFO)</u>

"Bob, I just wanted to send you a note of thanks. Two months ago you created a great resume for me. I sent it to a corporation that a friend recommended. He heard they were looking for new leadership in managing their financial operations. As it turned out, the corporation had already been interviewing candidates for weeks and they had already narrowed the search to one candidate. A final interview had already been scheduled with that candidate. At this point in the process, they received my resume. I received a call asking me if I could come in for an immediate interview and that they were very impressed with my background from reading my resume. After three lengthy interviews, taking place over three days, and some careful salary negotiations on my part (thanks to your tips). I was named their new Chief Financial Officer. I can't thank you enough Bob. You were extremely professional to deal with, and the resume was worth every dollar I paid for it. I would highly recommend your service to any individual needing a top notch resume.

James C.

#### Testimonials:

If you want to see more customer testimonials, please see our "<u>Testimonials</u>" page.

sections like Summary of Qualifications, Selected Accomplishments, Profile, and Areas of Expertise. These sections do a much better job of selling you to a potential employer! Our experience (over 26,000 resume clients) makes the difference for you.

#### **Credentials:**

If you want to see our credentials, please check out our <u>"Resume Credentials"</u> page.

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#### **Interview Tips:**

If you want some great interview tips, please see our "Interview Tips" page.

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#### **Hot Resume Tip:**

Even when you e-mail a <u>resume</u>, bring at least 10 copies on high quality, colored paper (not wild colors) to pass out to the interviewer (or interviewers if there are more than one present).

#### We Make Resume Writing Easy for You

If you want to see how easy the process is, please check out "How the Resume Writing Process" works.

#### If You Wish to Speak with Us

If you want to speak to us, please see all our contact information on the "Contact Us" page.

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